



**Impact Development Fund**  
**200 E 7th Street Suite 412**  
**Loveland, CO 80537**  
**970.494.2021 970.494.2022**  
**Fax info@impactdf.org**

## Eagle County DOH Loan File Checklist

Please fax or email the following documents to our office for review. You will be provided a loan commitment letter within 3 – 5 business days of receipt of the following items:

- \_\_\_\_\_ Completed typed 1003
- \_\_\_\_\_ Initial Loan Estimate Disclosure for Subject Property
- \_\_\_\_\_ Bank Pre-qualification Letter or Lender Loan Approval or AUS Findings
- \_\_\_\_\_ Income Verification (**Last federal tax return\***, plus W-2's, plus 30-day pay stubs)  
\*for self employed borrowers 2 years tax returns and YTD P&L
- \_\_\_\_\_ Last 2 months of all bank statements-checking, savings and all other accounts
- \_\_\_\_\_ List of **all** household members including their income and assets (*even if not on the loan*)
- \_\_\_\_\_ Purchase Contract
- \_\_\_\_\_ Copy of Photo ID's for borrowers & Proof of Legal Residency for all household members
- \_\_\_\_\_ Copy of Appraisal
- \_\_\_\_\_ Signed E-Consent (Authorization for secure electronic delivery of loan disclosures)
- \_\_\_\_\_ Home Ownership Training Certificate (copy)
- \_\_\_\_\_ Mortgage Broker State License Number \_\_\_\_\_

Primary Borrower: \_\_\_\_\_ Co-Borrower: \_\_\_\_\_

Closing Date: \_\_\_\_\_ Location: \_\_\_\_\_

Title Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Hazard Insurance Agent: \_\_\_\_\_  
 (Please provide name of insurance agency providing blanket coverage for HOA/Condo projects)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Lender: \_\_\_\_\_ Originator: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_



**FUNDING PARTNERS FOR HOUSING SOLUTIONS**

330 S. College Avenue, Suite 400  
Fort Collins, CO 80524  
(970) 494-2021; (970) 494-2022 Fax  
info@fundingpartners.org

**Affidavit – Proof of Lawful Presence in the United States**

I, \_\_\_\_\_, Applicant, swear or affirm under penalty of perjury under the laws of the State of Colorado the following:

1. I am over eighteen years of age and am competent to make this affidavit.
2. I swear or affirm that (check one)

\_\_\_\_\_ I am a United States Citizen, or

\_\_\_\_\_ I am a legal permanent resident of the United States, or

\_\_\_\_\_ I am an alien lawfully present in the United States pursuant to Federal law.

3. I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making false, fictitious, or fraudulent statement of representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statutes 18-8-503 and it shall constitute a separate criminal offence each time a public benefit is fraudulently received.

\_\_\_\_\_  
Signature of Applicant (Sign before Notary only)

Date: \_\_\_\_\_, 20\_\_

STATE OF \_\_\_\_\_ )

)ss.

COUNTY OF \_\_\_\_\_ )

The foregoing Affidavit was acknowledged before me in person by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, and an acceptable form of identification under the list attached to this affidavit was produced to me. A copy of acceptable form of identification which I reviewed in order to provide this notary identification is attached to this affidavit.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

# INK-it DISCLOSURES AND CONSENT

Federal law requires you receive certain disclosures and information about the products, services or accounts you may receive or access in connection with your relationship with us ("Required Information"). With your consent we can deliver Required Information to you by a) displaying or delivering the Required Information electronically; and b) requesting that you print or download the Required Information and retain it for your records.

This notice contains important information before you consent to electronic delivery of Required Information. Your consent also permits the general use of electronic records and electronic signatures in connection with the Required Information.

After you have read this Esign Disclosures and Consent, if you agree to receive Required Information from us electronically, and if you agree to the general use of electronic records and electronic signatures in connection with our relationship, please "SIGN" below.

**Statement of electronic disclosures: Funding Partners**

**330 S. College Avenue, Suite 400  
Fort Collins, CO 80524**

If you consent to electronic disclosures, that consent applies to all Required Information we give you or receive from you in connection with our relationship and the associated notices, disclosures, and other documents.

You agree to print out or download Required Information when we advise you to do so and keep it for your records. If you are unable to print or download any Required Information, you may call us and request paper copies. If you need to update your e-mail address or other contact information with us, you may do so by calling us and requesting necessary updates.

Your consent does not mean that we must provide the Required Information electronically. We may, at our option, deliver Required Information on paper. We may also require that certain communications from you be delivered to us on paper at a specified address.

**Required Software/Hardware**

Hardware and software minimum requirements to access and store the electronic information:

- Hardware/Devices: iOS; Android; Windows
- Operating System: Windows XP, Vista, 7, 8, 8.1; Mac OS X
- Browsers: Internet Explorer 8, 9, 10, 11; Chrome; Firefox; Safari (MacOS); Opera  
(Note: Cookies must be enabled)
- Software: Adobe Acrobat or similar software to view PDF files

If you do not have the required software and/or hardware, or if you do not wish to use electronic records and signatures for any other reason, you can request paper copies of the Required Information to be sent to you by calling us.

### **Withdrawing Consent**

If you would like to withdraw your consent to receive future documents electronically and would prefer paper copies, please call us. If you withdraw your consent to receive documents electronically, the electronic service you are using will become unavailable to you, and your consent will not affect the validity or enforceability of prior electronic documents you received.

**I have read the information about the use of electronic records, disclosures, notices, and e-mail, and consent to the use of electronic records for the delivery of Required Information in connection with our relationship. I will be able to view this information using my computer and software. I have an account with an internet service provider, and I am able to send e-mail and receive e-mail with hyperlinks to websites and attached files. I also consent to the use of electronic records and electronic signatures in place of written documents and handwritten signatures.**

\_\_\_\_\_  
Borrower:

\_\_\_\_\_  
Date:

Borrower Email: \_\_\_\_\_

\_\_\_\_\_  
Co-Borrower:

\_\_\_\_\_  
Date:

Co-Borrower Email: \_\_\_\_\_